**DOCFS EMPLOYMENT OPPORTUNITY**

#  FAMILY SUPPORT WORKER

**Long Plain Community Services Office**

Dakota Ojibway Child & Family Services requires Family Support Worker for the Long Plain Community Services Office. The family support worker will provide assistance / support to families in need through training in homemaking and childcare, and monitoring family progress. Transportation to visits, supervises visits, participates in recreational/cultural activities for the children in care. The family support workers are responsible to the Supervisor.

Applicants must meet the following criteria:

* Knowledge and/or experience in Child and Family Services
* Excellent communication and interpersonal skills are required
* Must have computer skills, with the ability to provide reports
* Valid driver’s license, access to a vehicle and willing to travel
* Good time management and organizational skills
* Excellent work record/history
* Demonstrated knowledge and respect for the Dakota and Ojibway culture and traditional philosophy
* Ability to speak Dakota and/or Ojibway a definite asset

Salary commensurate with education and experience. All applicants must submit with their application a **2020 Criminal Record Check** (with Vulnerable Section Query), Prior Contact Check and Child Abuse Registry Check. Interested parties should apply in writing including **three written reference letters** to:

 **Dakota Ojibway Child & Family Services Inc.**

 **Forest Hills Administration Office**

 **Swan Lake First Nation**

 **Box 310 Carberry, MB R0K 0H0**

 **Attention: Human Resource Coordinator**

 **Phone: 204-834-2323 Fax: 204-834-2306**

 **Email:** **hr@docfs.org**

**APPLICATION DEADLINE: January 18, 2021 (4:30 PM)**

*We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to Indigenous people and applicants are asked to self-declare in their resume or cover letter.*